Training Management

Continuous training of the public safety workforce is core to the mission of keeping communities safe. Using a centralized solution like FW | Workforce to manage your training requirements improves administrative efficiencies, reduces compliance risks, and increases long-term control of training results.
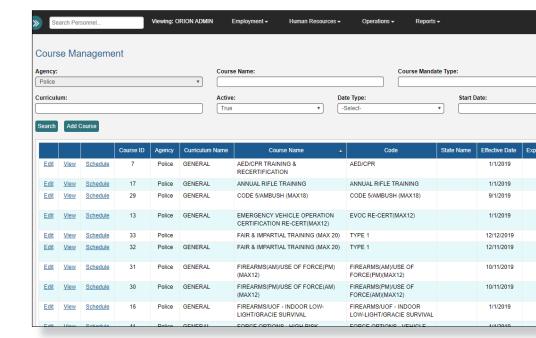
Efficient Course and Classroom Management

With FW | Workforce, curriculum-based agency courses or those mandated by federal, state, and local governments can be imported or data entered. Course criteria can include skill-sets, prerequisites, job classifications, or completion of activities – such as OSHA documentation or fitness testing. Operational courses that ensure qualified staffing, like those for weapons, use-of-force, or apparatus management can be set as required for on-duty assignments.

Traditional classroom settings vs. locations for shooting ranges or fitness centers can be established. Equipment, like basic first aid, CPR, or more advanced trauma care can be associated with locations. Academies serving multiple agencies can designate classrooms for specific agency types.

Easily Schedule Events, Send Notifications, and Track Results

Training administrators schedule events using monthly calendars with coordinated classroom oversight to prevent overbooking. Minimum and maximum course attendees can be established. Course syllabuses and prerequisites can be included for attendees to view with notifications.

Employees can sign up to participate in qualified courses or can be added to courses and sent notices for mandatory attendance. Once their participation has been acknowledged, training events are displayed on employee calendars and shift rosters. After course completion, attendance with course results are saved in each employee's FW | Workforce training record. Course results can be transmitted electronically to governmental institutions as needed.
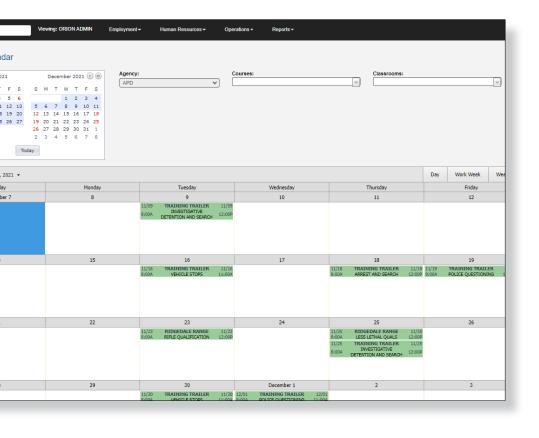
Benefits

» Centralizes employee training history with HR, employment, and operational information

» Ensures training compliances based on agency policies

» Saves time and increases efficiencies for employees, supervisors, and training administrators

For Employees

» Enroll for qualified training courses

» Receive mandatory training notifications with acknowledgment confirmation

» Automatically receive certification renewal reminders

» View attendance results in employee training records

For Administrators

» Curriculum-based course management

» Configurable course prerequisites and criteria requirements

» Agency-defined skill categories and skill types

» Multiple course attendance types (open enrollment, mandatory, sign-up allowed)

» Classroom assignment

» Classroom equipment management

» Send course notifications to individuals or groups

» Course attendance and results tracking

» Certification and renewal alerting for employees and course instructors

» Endorsement management

» Electronic reporting of results to external systems

» Multiple permission roles

Authorized personnel use the training calendar to search for and view previously scheduled courses, assign employees to upcoming events, send notifications, and enter attendance results. Once entered, course results are automatically saved in each employee's course training record.