workforce managementPLUS
Designed for Public Safety Tailored for You.

The public safety workforce is constantly being confronted with challenging and complex situations. Required skill-sets and certifications vary dramatically from law enforcement to fire and other emergency-related fields. Using the Workforce Management PLUS Training Management module to schedule and track employee training results helps agencies to mitigate risk, streamline compliance and reduce liability.

▶ SET UP COURSES AND SCHEDULE CLASSES FROM CENTRAL LOCATION

With the *Workforce Management PLUS Training Management* module, curriculum based courses offered by your agency or mandated by federal, state, and local training programs can be imported or data entered. Course criteria can include skill-sets, prerequisites, job classifications or an employee's activity status, such as completion of OSHA documentation or fitness testing. Operational courses, such as those for weapons, use-of-force, equipment, or apparatus management, can be required for assignments to ensure qualified personnel staffing.

▶ COORDINATED CLASSROOM MANAGEMENT

Traditional classroom settings versus locations for shooting ranges or fitness centers can be specified. Special equipment requirements can be included, such as materials needed for field training or

BENEFITS

· Centralizes employees training information
· Coordinated training events with employee schedules
· Ensures training compliances based on your rules
· Saves time and increases efficiencies for training administrators

Contact us at 866-779-1689.

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FOR EMPLOYEES

- Receive training notifications coordinated with schedule
- Certification renewal reminders
- Tracks attendance results in training records

FOR ADMINISTRATORS

- Curriculum based course management
- Configurable course prerequisites and criteria requirements
- Agency-defined skill categories and skill types
- Multiple course attendance types
- Classroom mgmt. with equipment assignments
- Classroom administrator assignment
- Send course notifications to individuals or groups
- Course attendance and results tracking
- Certification and renewal alerting for employees and course instructors
- Endorsement mgmt.
- Electronic reporting of results to external systems
- Multiple permission roles

medical situations like basic first aid, CPR or more advanced trauma care. Classroom locations can be assigned an administrator who is responsible for equipment setup. Training academies servicing multiple agencies, can designate classrooms for specific agencies.

▶ SCHEDULE EVENTS, SEND NOTIFICATIONS AND TRACK RESULTS

Training administrators schedule events using a monthly calendar with coordinated classroom oversight to prevent overbooking. Minimum and maximum attendees can be associated with a course to control cost. Federal, state or locally required courses can be flagged for reporting purposes. Course syllabuses and prerequisites can be included for attendees to view as part of their notifications.

Employees can be selected to attend course events and are sent notifications that are coordinated with their schedules. Once acknowledged, confirmed training events are displayed on their calendars and shift rosters. Once the course has concluded, training administrators can track attendance and log results in each employee's online training records.

▶ ENSURE PERSONNEL CERTIFICATIONS ARE CURRENT

Training administrators manage employee skills and certification details, such as certification codes, hours earned and expiration date alerting. When certification renewal time periods approach, employees and their supervisors receive renewal reminder emails. Since all certification data is saved, results can be transmitted electronically to governmental organizations when needed.